

REQUEST FOR QUOTATION

To,
GAIL WEBSITE VENDOR,
India
Vendor Code : 101019938

RFQ No. :GAIL/LAK/SD/71
/3200040095/C&P/IN/07-08
Date:05.02.2008
RFQ Due on : 04.03.2008 at 14:00 Hrs IST
Tender Opening Date : 04.03.2008 at 15.00 Hrs IST

Dear Sir(s)/Madam,

GAIL (India) Ltd. invites you to submit your offer in sealed envelope, superscribing RFQ No. & Due date for the following item(s) in complete accordance with enquiry documents/attachments:

Sl. No	MatCode	UOM	QTY	Unit Price
	Description			(in figures & words)

Group : 1

ADDITIONAL REQUIREMENTS:

REGULATOR

SUPPLEMENTARY REQUIREMENTS:

1	9134052253	EACH	2	_____
	GAS REGULATOR,SS,2 STAGE			
	GAS REGULATOR,SS,2 STAGE			
	Double Stage, SS, diffusion resistant, Nitrogen Application, High Purity.			
	Input side pr gauge range : 0- 250 kg/sqcm			
	Output side pr gauge range : 0- 120 kg/sqcm			
	Inlet connection: Standard for Nitrogen Cylinder			
	Outlet connection: 1/4 "(inch NPT) SS Fitting			
2	9134052253	EACH	2	_____
	GAS REGULATOR,SS,2 STAGE			
	GAS REGULATOR,SS,2 STAGE			
	Double Stage, SS, diffusion resistant, LEL gas Application, High Purity.			
	Input side pr gauge range : 0- 150 kg/sqcm (or as suitable)			
	Output side pr gauge range : 0- 40 kg/sqcm			
	Inlet connection: Standard for LEL Cylinder (Tightened anticlockwise onto cylinder)			
	Outlet connection: 1/4 "(inch NPT) SS Fitting			

Group : 2

REQUEST FOR QUOTATION (Cont.)

**RFQ No:GAIL/LAK/SD/71
/3200040095/C&P/IN/07-08**

Instruction to Bidders : PLEASE REFER ANNEXURE-I FOR BID EVALUATION CRITERIA(BEC), ANNEXURE-II FOR GENERAL CONDITIONS OF NIT, ANNEXURE-III FOR CONFIRMATION OF BIDDER, ANNEXURE-IV FOR PRICE SCHEDULE.

OTHER TERMS & CONDITIONS WILL BE AS PER GENERAL CONDITIONS OF CONTRACT (GOODS) ENCLOSED

Note:

1) Bids should be submitted separately in two parts i.e. PART A: Technical Bid, PART B : Priced Bid. The two envelopes shall be enclosed in a large sealed envelope mentioning on the top our Enquiry No. & Date & due Date of Opening.

2) Your offer should reach office of the Manager(C&P) GAIL, LPG Recovery Plant, Lakwa-785688 latest by 04/03/2008 at 12.00 Hrs.

3) Lakwa is a remote place, hence you are requested to forward your offer well in advance preferably by M/s. Overnite Courier as this is the only courier who visits our site regularly.

4) PLEASE FURNISH US A LETTER FROM YOUR SIDE WHEREIN CLEARLY MENTIONING THE FOLLOWING DETAILS OF YOUR BANK WHICH WILL BE DULY ATTESTED BY YOUR BANK FOR MAKING YOU E-PAYMENT. (ALSO FILL THE ENCLOSED FORMAT FOR EBANKING)

I) BANK NAME, ADDRESS & BANK CODE

II) YOUR BANK A/C NO.

III)RTGS CODE(REAL TIME GROSS SETTLEMENT CODE)

IV) BANK IFSC CODE:

Note:

i.) % of Taxes, other charges extra should be mentioned clearly.

ii.) Please enclose technical literature along with your quotation.

iii.) Sample of items can be seen in this office.

iv) Our Central Excise ECC No. AAAC G1209J X M 0 0 2 Sibsagar range, Divn.-Jorhat, Collectorate, Shillong.27.

v) Our CST No. - SIB/CST/1081 , LST No.SIB/LST-1149, TIN 18660024614

Price Basis : FOR-LAKWA

Delivery/Completion Schedule : 30/05/2008

REQUEST FOR QUOTATION (Cont.)

**RFQ No:GAIL/LAK/SD/71
/3200040095/C&P/IN/07-08**

Important :

1. Percentage of Taxes, Duties, P&F, Freight charges etc. of quoted basic price should be clearly mentioned in the quotation.
2. Please go through the General Purchase Conditions (GPC) enclosed as Annexure. Deviations to GPC shall liable for rejection of your offer.
3. Please submit Catalogue/Specification Details, Test Certificates/Traceability Certificate for accuracy along with your quotation.

**Yours truly,
For and on behalf of
GAIL (India) Ltd.**

(Authorized signatory)

REQUEST FOR QUOTATION (Cont.)

RFQ No.:GAIL/LAK/SD/71
/3200040095/C&P/IN/07-08

Format for Details of Terms & Conditions to be Filled By Vendor

Offer Ref . & Date Price Basis: Ex-Works.....
Telephone No FOT Site of Plant.....
Fax No.
E-Mail

Delivery Schedule
Offer validity for: 90 days/120 days/180 days
Payment Terms

1. Discount % on basic Unit price, if any
.....
2. Packing & Forwarding, if applicable.....
.....
3. Excise Duty % (if applicable).....
.....
4. LST/CST (with/without concessional Form), if applicable
.....
5. Freight, if applicable
.....
6. Other Charges, if any.....
.....

Signature of Vendor with Office Seal

TERMS & CONDITIONS

1. The offer should be submitted under letter head with details like complete address, telephone no., fax no., email, contact person etc. of the bidder. The offer must be submitted in a **sealed cover superscribing sender's name, enquiry no., item, due date of submission and opening** to reach the Owner/ Purchaser i.e. GAIL (India) Limited, Lakwa(Assam). (hereinafter referred as "GAIL") on or before the due date and time of opening along with samples, if required, failing which the offer will not be considered.

Offer received late by post or other means are liable to be rejected.

Offer received through fax/mail/telegram etc. shall not be acceptable.

GAIL reserves the right to accept or reject any offer received, at its sole discretion, without assigning any reason whatsoever.

2. The validity period of offer should **not be less than 120 days** from the opening date. Offer with less validity is likely to be ignored.
3. The bidder should quote the minimum possible delivery period. Date of LR/GR shall be considered as the delivery date.
4. (a) The offer should clearly specify the applicable rate of State Sales Tax or Central Sales Tax. Otherwise, the quoted rates will be considered as inclusive of all taxes. Bidders are required to indicate their State Sales Tax and Central Sales Tax registration no. in the quotation.
(b) The quoted rates should clearly specify the rate of excise duty, if applicable, and other taxes and duties. Otherwise, the quoted rate will be considered as inclusive of excise duty. The Seller should confirm regarding submission of CENVAT invoice for evaluation of their bid.
(c) Statutory variation of taxes and duties within the contractual delivery period (except variation on account of turnover of the bidder) shall be allowed against documentary evidence. Further, the amount to be paid on this account will be worked out on the basis of difference between the rates of taxes/duties as clearly spelt out in the offer and the rates as applicable at the time of supply and such payments will be made only on production of documentary evidence suggesting such a variation in duties/taxes during the delivery period.
(d) Packing charges, if any, should be specified clearly. Otherwise, quoted rate will be considered as inclusive of packing charges.
(e) The bidder should indicate freight charges (including forwarding charges, if any) clearly for individual item(s) as well as for all the items of the tender considered together (i.e. overall basis) for evaluation of bids and finalization / execution of orders.

The prices quoted by the bidders not on "FOT site" basis shall be rejected.

5. Price(s) should be quoted according to unit specified in the enquiry and no other alternative unit will be considered.
6. The quantities mentioned in the enquiry are indicative and are liable to change.
7. Offers subject to prior sales will not be considered.
8. Transit insurance shall be arranged by GAIL. However, the material shall be suitably packed so that no transit damage occurs.
9. Price Reduction Schedule (PRS) for delay in delivery: In case of delay in delivery beyond delivery date specified in Purchase Order, Price reduction schedule shall be applicable @ ½% of the total order value per week or part thereof for delay in delivery subject to a maximum (ceiling) of 5% of total order value. The Seller shall submit invoice considering reduction on account of price reduction schedule. **Non - acceptance of price reduction schedule is a rejection criteria.**

10. Payment Terms: 100% payment shall be released within 30 days of receipt and acceptance of materials at our stores. **Deviation to payment terms shall be liable for rejection of offer or loading at the discretion of GAIL.**
11. Tenders should accompany **Earnest Money Deposit** as mentioned in covering letter, Firm registered with DGS & D/GAIL NSIC/anyother Govt. of India Undertaking instead of Earnest Money, should quote forward registration copy, failing which quotations **are likely to be ignored**. EMD's can also be furnished in the form of Bank Guarantee's from Nationalised Banks in a prescribed proforma.
12. Guarantee/ Warranty: In the event of placement of order, the Seller shall warrant that the supplies shall be free from all defects and faults in materials, workmanship and manufacture and shall be of the highest grade and consistent with the established and generally accepted standards of the materials of the type ordered and in full conformity with the specifications, drawings or samples, if any, and shall be operable properly. This warranty shall survive inspection of the payment for and acceptance of the goods but shall expire after 12 months from the date of installation or 18 months from date of arrival at the destination, whichever is earlier.
13. If the delivery period/ schedule as per order is not adhered to or the progress of manufacture or supply of the goods is not satisfactory or not in accordance with the progress schedule, the GAIL has right to cancel the Purchase order in whole or in part without liability for cancellation charges. In such event, GAIL may procure goods from elsewhere at the risk & cost of the Seller.
14. Inspection/Tests : In case of Inspection by GAIL or it's nominated inspection agency, the necessary testing facility shall be provided free of charge by the Seller at their premises. Material test certificates/ Inspection certificates, wherever applicable, will be provided by the Seller.
15. Repeat Order: For any item(s), ordered on the seller, the GAIL can place repeat orders up to 50% of ordered quantity for additional supply within a period of six months from the date of original order at the same prices, terms & conditions.
16. Part Order : GAIL, at its discretion, may finalise order on bidder(s) for any or all items of the enquiry.
17. Unless otherwise sought by GAIL, any modification(s) of offer including submission of price implication after the bid opening date will not be considered and will render the offer liable for rejection. In normal case, no price negotiation will be held with bidder(s).
18. When stores are rejected by GAIL, the same shall be intimated to the Seller with the details of such rejected stores as well as the reason for their rejections and that the stores will be lying at the consignee's premises at the risk and cost of the Seller. Further, the Seller will be asked either to remove the stores or to give instructions as to their disposal within 14 days and in the case of dangerous / infected and perishable stores within 18 hrs., failing which the consignee will either return the stores to the Seller on freight to pay basis or otherwise dispose them off at the Seller's risk and cost. The consignee will also intimate Finance department, GAIL regarding quantity or the stores so rejected to enable Finance to recover the freight due, at the full public tariff rates from the Seller. The GAIL shall also be entitled to recover handling and stores charges for the period during which the rejected stores are not removed @5% of the stores for each month or part of a month till the rejected stores are finally disposed off.
19. Consignee: C&P In-charge, GAIL (India) Ltd., Lakwa(ASSAM)
20. Road permit, if required, will be sent to the Seller against their request in writing (to be sent well in advance). The Seller shall submit counterfoil of Road Permit within two months of dispatch of materials failing which the penalty amount shall be recovered from the due payment.
21. Evaluation of Bids : The prices of the responsive bids will be evaluated based on landing cost basis {including packing, Taxes and Duties, CENVAT benefit, freight, commercial loading (if any) etc.}. The Bidder shall confirm submission of CENVAT invoice to enable GAIL to avail CENVAT benefit, if any. In case, the bidder does not specify the same clearly, their quoted prices shall be loaded for Excise Duty, without considering CENVAT benefit.
22. Payments will be made through **electronic mode (E Banking)** only. The payments will be made to your Bank Account with SBI/ HDFC/ ICICI having E banking facility. Details required for making payments through electronic mode are to be submitted by the Seller in the proforma attached. **(format for E BANKING information is to be filled)**
23. **Please note that this is a zero deviation tender. Bidders are advised to strictly confirm compliance to bid conditions and not to stipulate any deviation / conditions in their offer. Subsequent to bid submission, GAIL will not seek confirmations / clarifications and any offer(s) not in line with tender conditions shall be liable for rejection. Bidders are also requested to submit the documents / confirmations strictly as sought in the tender document.**

CONFIRMATIONS OF BIDDERS

Name of Bidder: _____

Enquiry No.: _____

Bidders are required to confirm the following failing which their offer shall be considered as non-responsive:

Sl. no.	Queries	Confirmation of Bidder
1	Confirmation that offer is valid upto 120 days from the due date of opening of bids	
2	Confirmation that offer contains firm and fixed unit and total prices as per price schedule till complete execution of order	
3	Please indicate dispatch point	
4	Please indicate delivery period (delivery period shall be reckoned from the date of Fax of Intent/Purchase Order and date of LR/GR shall be considered as delivery date)	
5	Confirmation that quoted prices are inclusive of packing charges.	
6	Please confirm the following: a) whether excise duty is included or excluded in quoted prices b) If excluded, please indicate the percentage of excise duty applicable a) If excise duty is presently not applicable, confirm that the same will be borne by the vendor in case it becomes leviable later and no compensation on this account will be payable by GAIL b) Whether CENVAT invoice will be submitted	
7	Please confirm the following: a) CST without concessional form b) CST with concessional form c) Local sales tax (in case supplies are made from originating state) without concessional form d) Local sales tax with concessional form	
8	Confirmation that prices have been submitted as per price schedule enclosed with the enquiry.	
9	Confirmation that documents required as per BEC have been submitted along with the offer	
10	Confirmation that terms and conditions enclosed with the enquiry has been submitted duly signed and stamped	

Signature :

Name :

Designation :

Seal :

FORMAT FOR E-BANKING INFORMATION

1) **NAME OF BENEFICIARY :**

2) **NAME OF BENEFICIARY BANKER:**

3) **BANK ADDRESS:**

4) **BANK ACCOUNT NO:**

5) **BRANCH CODE:**

6) **RTGS CODE(Real Time Gross Settlement Code):**

7) **BANK IFSC CODE:**

Signature :

Name :

Designation :

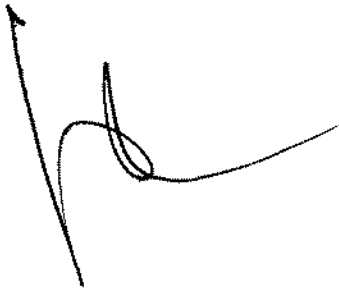
Seal :

Annexure: I

BID EVALUATION CRITERIA (BEC)

1. Experience in supplying similar items (Pressure Regulators) in past 3-4 years to reputed Industries of Public/Private Sector Organization. Copy of **Purchase Order** must be enclosed with the offer as documentary proof.

THE VENDOR SHALL SUBMIT THE DOCUMENTARY PROOFS IN SUPPORT OF ABOVE REQUIREMENTS ALONG WITH TECHNICAL PART OF THE TENDER. THE TENDER NOT MEETING THE ABOVE REQUIREMENTS SHALL NOT BE CONSIDERED FOR DETAILED EVALUATION.

A handwritten signature or mark consisting of a vertical line on the left, a curved line that loops back to the left, and a horizontal line extending to the right.